WILL UPDATE QUESTIONNAIRE

The completion of this form will enable changes to be made to your existing Wills drafted by Goodwills Legal Services. Please read and complete this form in its entirety and sign where indicated on page 3, importantly, this form should only be signed by those making updates to their Wills and does not require witnesses.

Full Name(s)	
Reference No.	
Full Address	
Date(s) of Birth	
Telephone Number(s)	
Email Address(es)	

Q1)	Please provide full details of the amendments you require to your Will(s). If you require more space, please attach an additional sheet.

Q2)	Appointing Professional Executors can reduce the stress for your next of kin after your passing and is beneficial as you would have Executors who are experienced, impartial, always around and most importantly, minimising workload on family or friends.
Do you wish to appoint Goodwills Legal Services as sole Executors of your Will(s)?	Yes / No
Do you wish to appoint Goodwills Legal Services as joint Executors with other named individuals in your Will(s)?	Yes / No
Do you wish to appoint Goodwills Legal Services as reserve Executors of your Will(s), in case your Executors are unable or unwilling to act?	Yes / No

Q3)	Are you excluding your Spouse / Civil Partner, your Children, former Spouse, or any other individuals financially dependent on you from your Will(s)?
Yes / No	If yes, who are you excluding, and briefly, why?

Q4)	Do the documents need to be drafted urgently for any reason?
Yes / No	If yes, please provide details:

Q5)	Do any of your Beneficiaries have any learning difficulties, disabilities, or vulnerabilities that should be considered when preparing your Will(s)?
Yes / No	If yes, please provide details:

Q6)	Will you have difficulty reading and / or signing your Will(s)?
Yes / No	If yes, please provide details:

Q7)	Would you like to hear about our Lasting Power of Attorney service? (We'll provide a quote and our leaflet)
Yes / No	

Q8)	Would you like to hear about our Property Protective Trust service? (We'll provide a quote and our leaflet)
Yes / No	

ID REQUIREMENTS

Documents Required:	**Tick ✓**
Copy ID from each client (Passport or Driving Licence)	
Two copy Proof of Address documents dated in the last three months from each client (I.E Council Tax, Utility Bill, Bank Statement etc) ***We can accept documents in joint names**	
Proof of name change (if necessary) (I.E Marriage Certificate or Deed Poll)	

TERMS AND CONDITIONS

1. I / We understand that Goodwills Legal Services Ltd (the company) agrees to prepare and send a Will to the client(s) within one calendar month of receipt of this form and the necessary ID.
2. I / We understand that all relevant information must be supplied to the company on this form or in subsequent communication to ensure the terms of condition 1 as above.
3. I / We understand that all Wills must be signed and witnessed correctly to ensure their validation. I / We further understand that I /we will be provided with instructions for the signing and witnessing of Wills to assist in following the correct procedure and ensuring any Wills are valid.
4. I / We understand that the company is under no obligation and takes no responsibility to supervise the correct execution of Wills.
5. I / We understand that the company takes no responsibility whatsoever for the consequences of an unexecuted or incorrectly executed Will where the company has not supervised the execution.
6. I / We understand that the company will notify me / us where the proposed terms of a Will are of a nature or complexity that would make the company's service inappropriate.
7. I / We understand that the company will advise me / us of any applicable fees for additional supplements such as trusts I choose to include prior to the inclusion of any such supplements.
8. I / We understand that the company may require evidence from an individual or body qualified to assess testamentary capacity in order to make certain updates to Wills in certain circumstances. I / We further understand I / we will be notified if a capacity check is necessary.
9. I / We understand that the company reserves the right to decline instructions where it is not able to update a Will due to certain circumstances including but not limited to incomplete instructions, capacity, undue influence, or risk of challenge.
10. I / We understand that the company accepts no liability for any documents being posted to an incorrect address which I / we have provided in this form.
11. I / We confirm that the information provided on this form is correct and complete, and that the company does not accept liability for any delays caused by incorrect completion of this form or incorrect or inadequate ID supplied by me / us.
12. I / We understand that the company reserves the right to vary the terms of this agreement in the event of any change in the relevant law.

I / We agree to these terms and conditions and wish for Goodwills Legal Services Ltd to proceed with the production of my /our Will/s:

Signed ..... Date .....

Signed ..... Date .....